

SUPPLIER SURVEY

Supplier Contact Information							
Date:				Attempt	1 st	2 nd	3 rd
Supplier:				Phone#			
Address:				Fax#			
City:							
State:		Zip:		Country:			
Products or Services:							
Quality Representative:				E-mail:			
Title:							
Reports to:				E-mail:			
Title:							
Total Employees:		Mfg. Employees		Q.A. Employees:		Other Employees:	

Supplier Quality System Data							
Prime or Top Customers							
Quality System in Place:	AS9100		ISO9001		AS9003		Nadcap/AC7004
	ISO17025		F.A.A.		Other		
If a third party registration certificate available, please attach and disregard questions 1-20					Yes	No	N/A
Do you have a Quality Manual and/or Procedures?							
Are Work Instructions prepared for each job?							
Do Work Instructions include Quality Criteria?							
Are all applicable documents available to employees responsible for product quality?							
Are all applicable documents supplied to your supplier?							
1. Does your Company perform:	Rec. Insp.		1 st Piece		In-process		
	1 st Article		Final Insp.		Sampling Plan		
2. Are inspection operations documented?							
3. Is the inspection status clear on all items?							
4. Is Raw Material Controlled?							
5. Are Suppliers Controlled by Survey or Quality History Data?							

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							Yes	No	N/A
6. Are tools used for Quality Determination or Qualitative Measurement Calibrated?									
7 Are Calibration Procedures used for In-House Calibration?									
8 . Are Calibrated records maintained?									
9 Are Customer Furnished Materials Properly Inspected, Stored, and Identified?									
10 Are Quality Records maintained on file for Customer Review as applicable?									
11 Do your Purchase Orders have a Right of Entry clause to your suppliers?									
12 Has an Internal Audit been performed within the past year?									
13 Are Corrective Actions documented, logged, and reviewed for effectivity?									
14 Are Inspection Stamps used?	Acceptance		Reject		Other				
15 Do Employees at your facility have Documented Training?									
Survey Completed by:						Date:			
Internal Use Only									
Surveyed reviewed by:						Date:			
Supplier Status:		Approved		Disapproved		Conditional			
Remarks:									